



National Background Investigation Services- Secure Web Fingerprint Transmissions (NBIS-SWFT) Newsletter

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Issue 27

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SWFT/WebEnroll:

SWFT is the DoD enterprise system for online enrollment of electronic fingerprints (eFPs).

SWFT, which is the store-and-forward system for collection and distribution of eFPs plus WebEnroll, which is the web-based application for capture and enrollment of biographic and biometric data, are often referred to as SWFT+. SWFT and SWFT+ can be used interchangeably, with SWFT being used in the SWFT user guides.

Use the following user-friendly URL:
<https://www.dcsa.mil/is/swft/>
to access the SWFT DCSA website for current information regarding the SWFT/SWFT+ application status and documentation.

NBIS-SWFT Announcements

- ❖ SWFT's official name has been changed to National Background Investigation Services- Secure Web Fingerprint Transmissions (NBIS-SWFT). We are in the process of updating the application and documentation to NBIS-SWFT.
- ❖ The SWFT PSA Website has been moved to the new SWFT Defense Counterintelligence and Security Agency (DCSA) Website. The new URL is <https://www.dcsa.mil/is/swft/>. You can access the documentation and PSSARs, by clicking on "SWFT Resources" button.
- ❖ The SWFT Coordinators email address has changed to dcsa.ncr.nbis.mbx.swft@mail.mil. The DMDC Contact Center's name has changed to DCSA Contact Center with a new email address dcsa.quantico.dcsa.mbx.dmdc-contact-center@mail.mil.
- ❖ Office of Personnel Management (OPM) has changed their name to DCSA Fingerprint Transaction Systems (FTS). This change will be shown throughout the NBIS-SWFT documentation.

WebEnroll Announcements

- ❖ In the near future, there will be a new look and feel to the WebEnroll application.
 - Keep an eye out on the SWFT Welcome Page for webinars introducing the new version of WebEnroll.
 - The WebEnroll user guide will be updated with the new changes, which can be found on the SWFT DCSA Website and in the Help Files in the NBIS-SWFT application.
- ❖ **Scanner Validation for WebEnroll**- All DoD users need to contact their Site Administrators to verify their scanners are registered in SWFT with the correct serial number. If you are an administrator, **verify** all scanners under your site/organization are registered in SWFT **and** are registered under the **correct** serial number.
- ❖ If you cannot get the WebEnroll tab to load prior to getting kicked out of WebEnroll, go to the Java Control Panel and open your JAVA

SWFT Regular Maintenance Schedule:

Scheduled maintenance will be performed on SWFT the first Thursday of each month from 6PM–11PM EST (3PM–8PM PST) and every Friday from 6 PM ET to Saturday 3AM ET. During these maintenance windows, SWFT will be accessible but minor outages may occur. If you are logged out of the application during this time, please wait until after the outage period before logging back into SWFT.

Questions about SWFT?

Contact DCSA Contact Center:

Toll Free 1-800-467-5526

Send email to:

dcsa.quantico.dcsa.mbx.dmdc-contact-center@mail.mil

Contact the SWFT Coordinator via email:

dcsa.ncr.nbis.mbx.swft@mail.mil

It's YOUR SWFT Newsletter!

Have an idea for a newsletter article?

Write to the SWFT Mailbox at dcsa.ncr.nbis.mbx.swft@mail.mil and we may end up using your input as a newsletter article.

runtime environment settings from the Java tab and only enable the latest version of x86 (32-bit) Java.

General Announcements

- ❖ Check the messages on the SWFT Welcome Page each time you log in to stay current with what is happening in SWFT and WebEnroll. Besides availability updates, such as maintenance announcements, instructional information is also kept current. Resolutions for current issues, training announcements, and “Did You Know”, are some of the information available to make your use of SWFT and WebEnroll smoother.
- ❖ Be sure to log in to SWFT at least once every 30 days to avoid losing your SWFT access.
- ❖ If you need an account created, or re-created in SWFT, please contact your Organization Administrator. If you need an Org Admin account created, please email the DCSA Contact Center at dcsa.quantico.dcsa.mbx.dmdc-contact-center@mail.mil. The SWFT Coordinators cannot add SWFT user accounts. Please do not send the SWFT Coordinators PSSARs for account creation. Their inbox cannot accept encrypted emails and all PSSARs need to be sent via encrypted email. Please send your PSSAR to either your Organization Administrator or the DCSA Contact Center.
- ❖ The DCSA Contact Center is rejecting between 65% and 72% of the PSSARs they receive. The most common reasons a PSSAR is rejected are the following;
 - Part 2 - APPLICATIONS Section15a (PERMISSIONS) is missing a checkbox selection;
 - Part 3 - TRAINING Sections 18 and/or 19 are missing the training certificate information;
 - Part 5 - NOMINATING OFFICIAL'S CERTIFICATION is missing a brief descriptive statement justifying your need for a SWFT account.
- Please review the PSSAR Sample and PSSAR Help links on the PSA Website. If additional assistance is needed completing your PSSAR, email the DCSA Contact Center at dcsa.quantico.dcsa.mbx.dmdc-contact-center@mail.mil.